

**Town of Antrim**  
**PARKING REGULATIONS ORDINANCE**

**I. ENACTMENT**

1. Pursuant to the power granted us by RSA 47:17 and RSA 31:39 of the revised laws of New Hampshire, we the selectmen of the Town of Antrim, N.H., have passed the following regulations on the use of public highways and sidewalks in Antrim.

**II. STATE HIGHWAY REGULATIONS**

1. Parking on Concord Street, between the areas of Main Street and Elm Street (State highway 202), shall be prohibited at all times.
2. There shall be no overnight parking on Route 202 (Main Street) between West Street and Summer Street at any time.
3. There shall be no parking on Route 202, between High Street and Prospect Street at anytime.

**III. TOWN REGULATIONS**

1. Parking on Gregg Lake Road, between the areas of Route 31 and Craig Road, shall be prohibited at all times.
2. Parking on Depot Street, between the areas of Water Street and the Bennington Town Line, shall be prohibited at all times.
3. Parking on Elm Street, between the areas of Route 31 and Route 202, shall be prohibited at all times.
4. Parking on Goodell Road shall be prohibited at all time.
5. Parking on North Main Street between the areas of the Junction of Route 31 and the Junction of Goodell Road and Smith Road, shall be prohibited at all times.

**IV. ONE WAY STREET REGULATIONS**

1. Parking on School Street, in non-designated parking areas, shall be prohibited at all times.

**V. GENERAL PARKING REGULATIONS**

1. Parking shall be prohibited between the hours of 11:00 PM to 6:00 AM during the winter months (effective from November 15th to April 1st of each year), in order to provide winter maintenance crews unobstructed snow removal and ice control routes.
2. Parking which obstructs any sidewalks in town is prohibited.
3. Parking regulations maybe waived for workman needing to access property on regulated roads, and/or for special occasions of the property owner. However, the Antrim Police Department must be informed in advance.

**VI. PENALTIES**

1. Any person found guilty of violating this ordinance, in any part thereof shall be deemed guilty of a violation as defined in RSA 625:9.
2. Any person found guilty of sections II through V of this ordinance shall pay a fine of ten dollars (\$10.00) for the first offense, twenty-five dollars (\$25.00) for the second

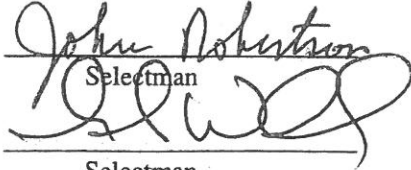
offense, and all other or subsequent offenses shall be subject to the discretion of the court.

3. The Town of Antrim is authorized and empowered to remove or have removed at the owner's expense any vehicle found parked in violation of this ordinance.
4. All ordinances previously adopted which are inconsistent with part or all of the preceding ordinances are hereby repealed.

Signed:



Selectman



Selectman

Selectman

Dated:

May 21 2015

## **Town of Antrim**

# **ROAD AND SIDEWALK LIABILITY ORDINANCE**

### **I. ENACTMENT**

1. As part of the obligations of the Municipality to carry out its responsibilities and duties of maintaining class V (and IV) roads and public sidewalks in accordance with RSA 231:90 through 231:93, the Board of Selectmen adopt the following policies to lessen road and sidewalk liability.

### **II. PURPOSE**

1. In 1991, the New Hampshire Legislature enacted laws to more clearly specify the conditions under which a municipality may be held liable for insufficiencies in highways and sidewalks which the municipality is required to maintain. The purpose of this policy is to adopt and implement procedures to comply with those statutory changes and to carry out the Town's obligations in a reasonable and meaningful way within the limits of available resources.

### **III. CLASSIFICATION**

1. To assist operators in safely using roads, the Road Agent, in cooperation with the Selectmen, shall inspect and review the existing Municipality road system.
2. Roads shall be classified according to the following standards:
  - a. Thoroughfares
  - b. Local service roads
  - c. Rural or scenic roads
  - d. Roads closed to passenger vehicles
3. The classification of a road under paragraph (A) shall not be deemed to guarantee that the road is sufficient at any given time for use as indicated nor that the road will be maintained to any given standard. Instead, the classification is merely an indication of the general quality of the road and the type of maintenance it usually receives.
4. The classification of existing roads shall be completed by year end 2007. Upon completion of the classification, the Selectmen shall determine the feasibility and wisdom of posting all or a portion of the road system to indicate road classifications as so designated,
5. When this review is undertaken by the municipality, as part thereof, the Road Agent shall post any roads or sidewalks or segments thereof which are observed to contain potential safety hazards that are not reasonably discoverable or avoidable by a prudent user. The Road Agent shall determine if it is necessary to take further action beyond posting, which determination shall be within the discretion of the municipality's governing board.

### **IV. NOTICES OF INSUFFICIENCY**

1. In accordance with RSA 231:90 through 231:92, the following procedures are in addition to the municipality's inclement weather policy adopted pursuant to RSA 231:92-a and are not intended to replace or impose a higher standard of care than that

stated in said policy. Only a notice which conforms in all respects to RSA 231:90 and this policy shall be deemed to comply with said statute.

2. In accordance with RSA 231:90, a written notice of insufficiency must be delivered to (one of the Selectmen, or the Road Agent (or other title, e.g. Public Works Director) with a written copy of the notice provided to the Municipal Clerk. In addition, the municipality hereby delegates the authority to receive notices on behalf of said officials to Town Administrator. The notice must be signed by the individual(s) providing the notice, and shall contain each signer's name printed legibly, along with the signer's address and telephone number or other means of contact. In addition, the notice shall:
  - a. Contain the date and time of the notice
  - b. Contain the date and time at which insufficiency was observed
  - c. Describe, at least in general terms, the location of the insufficiency with such detail as may permit it to be found without undue difficulty; and
  - d. Describe in reasonable detail the nature of the insufficiency
3. The municipality will provide forms upon which notices of insufficiency may be filed, but an individual need not use that form if the notice conforms to the requirements if law and this policy.
4. The municipality encourages other municipal officials and employees who may receive notice of an insufficiency to advise individuals to report the insufficiency as required by law and to advise appropriate officials of conditions called to their attention. However, the municipality cannot assure that any notice which is provided in a manner other than that specified for a formal notice under this section will actually be received by the appropriate official/employee and therefore must require that notices be provided as required by law and this policy.
5. Upon receipt of a notice of insufficiency, the individual receiving the notice shall first indicate on the notice or an appropriate form the exact time and date on which the notice is received and the identity of the person with whom it is filed. Upon receipt, the Town Administrator shall determine if the notice conforms to the requirements of this policy and the law. It is the municipality's intent to implement action to investigate any claimed notice of insufficiency which is reasonably identified in a notice even if the notice does not formally conform to the requirements of law and this policy, but the municipality does not thereby waive any immunity or limit of liability which otherwise would apply.
  - a. As soon as practicable, a determination shall be made as to whether an insufficiency exists. If it is determined that no insufficiency exists, the Town Administrator shall promptly advise the person filing the notice, and shall include a statement of the reasons as to why no insufficiency exists.
  - b. If an insufficiency is found to exist, the municipality shall take one or more of the following actions as appropriate to the circumstances and shall, at an appropriate time, notify the person filing the notice of the actions taken or planned.
    - 1) If the insufficiency was temporary and no longer poses a hazard, the Road Agent shall determine the likelihood of another occurrence and what action, if any, is required to prevent or post danger signals warning of such conditions. In most such cases, the posting of danger signals is not required unless there is a reasonable likelihood of a recurrence of the insufficiency.

- 2) If the insufficiency is not temporary, the Road Agent shall as soon as practicable post danger signals warning of the insufficiency. Within seventy-two (72) hours after receipt of the notice of insufficiency, the Road Agent shall develop a plan to remedy the insufficiency. The plan shall be implemented in good faith within a reasonable time. IF the insufficiency is not immediately remedied, appropriate danger signals shall be continued. The municipality may take reasonable interim action and shall determine if danger signals continue to be required. The reasonableness of any proposed remedy must consider the requirements that the expenditure of municipal funds may be made only in accordance with proper procedures.

#### **V. INSPECTIONS**

1. As part of its routine road and sidewalk maintenance, the municipality conducts periodic inspections of their condition.

#### **VI. ACTUAL NOTICE OBSERVATIONS**

1. In accordance with RSA 231:92, I (b), any official or employee designated in subparagraph (5)(b) of this policy who has actual notice or knowledge of an insufficiency by means other than a written notice filed in accordance with section four (4) of this policy, shall promptly report such insufficiency to the Road Agent who shall take the same action as would be taken if the insufficiency was reported by formal written notice.
2. The employees/officials required to act under subparagraph (5)(B)(1) are the following:
  - a. Selectmen
  - b. Commissioner
  - c. Town Administrator
  - d. Municipal Clerk
  - e. Any on-duty Fire or Police personnel
  - f. Road Agent
  - g. Public Works Director

#### **VII. CASUAL OBSERVATIONS**

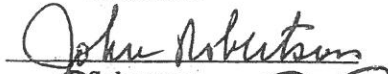
1. Only knowledge by or notice to those officials or employees designated in paragraph (5r) (b) shall impose an obligation to act as provided by RSA 231:92. While the municipality is not designating or authorizing any other municipal officials and employees to receive notice or otherwise commit the municipality to act in the interest of safety and efficiency, all municipal officials and employees are encourage to be observant of highway and sidewalk conditions and to advise Town Administrator if they observe any conditions which they believe might pose a problem. Any such advice provided to the municipality shall not constitute formal or actual notice or knowledge on the part of the municipality unless made in accordance with section four (3) or an official designated in paragraph (5) (B) (2) has actual knowledge of an insufficiency through personal investigation or observation.

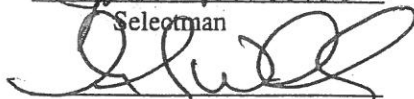
**VIII. IMPLEMENTATION**

1. In accordance with RSA 231:92-a, insufficiencies or hazards caused by snow, ice or other inclement weather shall be handled pursuant to the Town's inclement weather policies and procedures.

Signed:

  
Selectman

  
Selectman

  
Selectman

Dated:

May 21 2015