

## Antrim Community Board

### DRAFT Minutes November 29, 2023

**Members Present:** Gordon Allen, Chairperson; Rose Novotny, Secretary; Helene Newbold

**Alternates Present:** None

**Members of Public:** James Panico

**Handouts and Emailed Documents:** Agenda (Allen), October Minutes (Novotny), Letter of Support for Grapevine Grant Proposal (Allen)

1. **Call to Order** — 5:41pm, Quorum identified, no alternates.
2. **Agenda Changes and Check-ins** — No changes, members checked in and guest James Panico introduced.
3. **October minutes** — Reviewed, Gordon 1<sup>st</sup> and Helene 2<sup>nd</sup>, minutes approved.
4. **Festival of Trees** — Update provided by James Panico. 50-60 trees/wreathes entered. Library is looking festive and ready for the event opening on December 2<sup>nd</sup>. Tree lighting, Caroling, and a visit from Santa planned for the kickoff as well. James shared his efforts to organize all details of the Festival of Trees to make this and future years run as smoothly as possible. Learning how entries come in and coordinating with the quilters where great opportunities to best prepare for next year. Side conversation about communication for events and use of community space. James will resume work on the Antrim Website after the holidays with hopes to provide on merged calendar and links to local services webpages.
5. **2024 Budget Request to Selectboard** — Discussion on projects and events that have a cost to the ACB. Items include funds for mailings, to assist with Kitchen Table events, sign board for posting upcoming events, prizes, and other materials for events like the town wide bingo, and funds for ACB brochure. Gordon will make up the budget to submit to the Selectboard.
6. **Creating the ACB Brochure** — Tabled
7. **Updates and next steps** on projects and tasks:  
  
November 16<sup>th</sup> Community Supper went great. Avenue A teens were wonderful and a huge help.  
Selectboard/Planning Board updates, none available.  
Swap Shop is still open. Decided to close for the winter on December 16<sup>th</sup>.  
Event sign to be requested in budget proposal.
8. **Projects, priorities, and plans for 2024** — It was decided to **hold a three-hour weekend morning work session in early January** to brainstorm and make work plans for 2024.
9. **December meeting** — Meeting will be held on **December 20<sup>th</sup> instead of the 27<sup>th</sup> 5:30-7:00 pm.**
10. **Adjournment** — Rose moved to adjourn, Helene seconded, meeting adjourned 7:18 pm.

Respectfully Submitted,

Rose Novotny, Secretary