

ANTRIM COMMUNITY BOARD
Draft MEETING AGENDA

5:30 – 7:00 PM, Wednesday, March 27, 2024 — Little Town Hall

Activities, Actions, Outcomes	Agenda Items	Time allocated
Start meeting	1. Call to order. Determine Quorum. Appoint Alternates as needed.	2”
Agenda changes, Member, guest intro and info	2. Agenda changes, Member check-ins, guest intros and comments.	8”
Read, correct as needed, + vote	3. Review + vote to approve the March 2nd Planning Meeting Minutes	3”
Nominate, vote	4. Election of 2024 Chair, Vice-Chair, and Secretary	5”
List, consider, decide	5. Identify/consider/recommend 2024 Alternates/Liaison candidates	15”
Discuss, decide, plan	6. Swap Shop painting, lights, generator, opening date, 2024 plans	15”
Discuss, decide, plan next steps	7. Job description, qualifications, & hiring process for the consultant (\$3.6k) approved at Town Meeting with focus on more surveys done	15”
Report	8. Report on results from “club” emails to survey list	6”
START discussion, plan next steps	9. Projects and tasks for 2024 — Which to continue and/or revise — “warm handoff” referral system, bingo, better communication system for activities & events, ACB brochure, supporting Home & Harvest, Festival of the Trees, TIF, etc. New projects? Priorities. Timelines.	15”
Review decisions, assignments	10. Review meeting agreements, April tasks, items for May agenda	4”
What worked + what didn’t?	11. Meeting assessment + adjournment	2”
	Total Time = 90”	